## 301.613.6436

# cavegirl@gmail.com | cavegirl.com

My varied background both in front of and behind the camera affords me a unique sensibility with pre-production, production and post-production work. I also have extensive experience in web development, databases and social media.

Winner of 3 TIVA-DC Peer Awards for Producing & Editing • Speaker, NAB Show 2014-16 2016 Docs in Progress Fellow • SAG-AFTRA Actor • Member, Women & Film in Video

Assistant Video Editor

### **EXPERIENCE**

RHED Pixel (rhedpixel.com)

Producer/Editor/Project Manager

Jan 2014-present Oct 2012-Dec 2013

- Produce & edit training, industrials and promos for lynda.com, Association for Talent
  Development, Pearson Education, Glassman Wealth and other corporate/non-profit clients
- · Manage clients & vendors, create project proposals and tailor project budgets
- Manage client YouTube channels & coordinate social media efforts

Cavegirl Productions (cavegirl.com)

Director/Producer/Editor

May 2004-present

- Producing & editing documentary, EYE OF THE BEHOLDER: The Art of Dungeons & Dragons
- Directed, produced & edited award-winning feature film, OF DICE AND MEN (ofdicemen.com)
- Produced & edited award-winning web series pilot, THE BROKEN CONTINENT (getbroken.tv)
- Directed & produced 12 short films

National Geographic Society (ngs.org)

**Assistant Video Editor** 

Jan 2012-Dec 2012

- Reviewed & edited NGS assignment video slated for stock distribution
- Evaluated/tracked/ingested submitted stock video
- Researched contracts & releases for video submissions

National Public Radio (npr.org)

#### QA Analyst/Programmer

Oct 2001-Dec 2013

- Performed testing/quality assurance on ContentDepot NPRs programming repository
- Completed test plan/test case design; gathered & wrote requirements
- Web development & maintenance of ColdFusion/Oracle applications

## **SKILLS**

Adobe: Premiere Pro, Photoshop, Dreamweaver, Audition, After Effects, Acrobat, Media Encoder, Bridge; Microsoft Office, Numbers, Pages, Keynote, PowerPoint, ScreenFlow, Final Cut Pro; WordPress, Google Drive, Hightail, Dropbox, Wipster, FTP, Basecamp, YouTube, Vimeo; Web Design/Development, HTML, CSS, Javascript, SQL/Relational Databases

## **EDUCATION**

Certificate (Editing & Post-Production) Center for Digital Imaging Arts at BU May 2012

Coursework (Audio/Editing/Video) Art Institute of Washington Jan-Jul 2010

Bachelor of Arts (English/Writing) University of Maryland, Baltimore County Aug 1998